



LEEDS  
BECKETT  
UNIVERSITY

# WELCOME

..... to .....

# LEEDS BECKETT UNIVERSITY

## YOUR ARRIVAL GUIDE

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To help you prepare for joining us

September 2017

# Welcome to your new home

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We are delighted that you will be joining us soon at Leeds Beckett University. We want you to settle in to your new home from home as easily as possible so you can focus on your studies and start enjoying university life and the city of Leeds. This guide provides the information you need to prepare to travel. It also explains what to do when you arrive at Leeds Beckett.

Leeds is a student-friendly city and a fantastic place to live and study. With a population of 779,000 and a range of cultural activities to suit every taste, we are sure you will feel part of the Leeds community as soon as you arrive.

We are confident that you will have an enjoyable and rewarding time with us and create memories that you will treasure for life.

If you have any questions about arriving at Leeds Beckett University, please get in touch with me.

On behalf of everyone at our University, I would like to take this opportunity to extend a warm welcome to you and wish you a safe journey.

**Kat Firth**

International Engagement Officer



You can contact Kat on  
[isn@leedsbeckett.ac.uk](mailto:isn@leedsbeckett.ac.uk)  
or ring 44 113 812 4920

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*Remember to put these key dates in your diary*

### Meet and Greet at:

Leeds Bradford Airport – 4 to 17 September 2017

Manchester Airport – 15 and 16 September 2017

**Welcome Week** – 18 to 22 September 2017

Find more information about arriving at Leeds Beckett, visit:  
[www.leedsbeckett.ac.uk/international-students/arrival](http://www.leedsbeckett.ac.uk/international-students/arrival)

# Before you arrive at Leeds Beckett

Here's an easy step-by-step guide to help you understand what you need to do before you arrive at Leeds Beckett.

## 1. CREATE AN ACCOUNT ON OUR ONLINE WELCOME

Log on to [welcome.leedsbeckett.ac.uk](http://welcome.leedsbeckett.ac.uk). You will be asked to upload a passport photo for your Leeds Beckett campus card.

## 2. BOOK YOUR ACCOMMODATION

[www.leedsbeckett.ac.uk/accommodation](http://www.leedsbeckett.ac.uk/accommodation)

## 3. CONFIRM YOUR UNCONDITIONAL OFFER

Once you have your unconditional offer, confirm your place to study at Leeds Beckett.

## 4. PAY 50% OF YOUR FEES OR PROVIDE PROOF OF SPONSORSHIP

Pay 50% of your first year course fees. If you pay your full fee by 4 September, you will receive a 10% discount.

## 5. RECEIVE YOUR CAS NUMBER

We will ask you to complete a Confirmation of Acceptance for Studies (CAS) form, so you can receive your CAS number to apply for your visa.

## 6. IF YOU NEED A VISA

You will need to provide various documents and information when applying for a visa. We provide more details on page 4.

## 7. UPLOAD YOUR VISA AND PASSPORT SCANS

Log on to your Online Welcome account and upload scans of your visa and passport. This completes the first part of your enrolment.

## 8. APPLY FOR BIOMETRIC RESIDENCE PERMIT

If your visa requires, you may need to apply for a Biometric Residence Permit (see page 5).

## 9. BOOK OUR AIRPORT MEET AND GREET

Remember to book our Airport Meet and Greet service. Email [meetgreet@leedsbeckett.ac.uk](mailto:meetgreet@leedsbeckett.ac.uk)

# Applying for your visa

If you are from outside the EU and European Economic Area (EEA), you will require a visa to study in the UK. This is called a Tier 4 General Student Visa. Once you have confirmed your unconditional offer and paid at least 50% of your course fees, you can apply to us for a Confirmation of Acceptance for Studies (CAS) number. You will need your CAS number in order to apply for your UK visa.

If you are from within the EU or EEA, or are a Swiss national, you do not require a visa to study in the UK.

## WHEN TO APPLY FOR YOUR VISA?

Once you have your CAS number from us you can apply for your UK visa. You will need to submit your visa application within 90 days (three months) before your course start date. The visa requirements are very strict so you please ensure you provide all the correct documents and are able to demonstrate a sufficient level of funds to support your visa application.

Before you apply for your visa ensure you have:

- Sufficient funds in your bank account
- Received your CAS number from Leeds Beckett



## HOW TO APPLY FOR YOUR VISA?

Follow the instructions on the UKVI website. You may be asked to apply for your visa online and book an appointment at the UK Visa and Immigration Centre in your country.

If you have a problem and are unable to find the answer on the UKVI website, our International Student Advice Centre may be able to help you: [internationalstudentadvice@leedsbeckett.ac.uk](mailto:internationalstudentadvice@leedsbeckett.ac.uk)

Please check you have the most up-to-date information from the UK Visa and Immigration (UKVI) website:

[www.gov.uk/government/organisations/uk-visas-and-immigration](http://www.gov.uk/government/organisations/uk-visas-and-immigration)



## Useful websites

The UK Council for International Student Affairs (UKCISA) provides helpful and clear information about the biometric residence permit and applying for a visa.

[www.ukcisa.org.uk](http://www.ukcisa.org.uk)

The UKVI website is easy to follow and shows you the steps for applying for your UK Visa

[www.gov.uk/tier-4-general-visa](http://www.gov.uk/tier-4-general-visa)

UKCISA also provide a step-by-step guide on the health surcharge

[www.UKCISA.org.uk/studentnews/486/Immigration-Health-Surcharge](http://www.UKCISA.org.uk/studentnews/486/Immigration-Health-Surcharge)

## STUDYING FOR SIX MONTHS OR LESS?

If you require a visa to study in the UK but your course is less than six months, you can apply for a short-term study visa. You will need to be aware that this visa does not allow you to work in the UK and cannot be extended beyond six months.

To apply visit: [www.gov.uk/study-visit-visa/apply](http://www.gov.uk/study-visit-visa/apply)

## BIOMETRIC RESIDENCE PERMIT

You may require a Biometric Residence Permit with your Tier 4 Student Visa. This is only needed if you are planning on studying in the UK for longer than six months. You will apply for your Biometric Residence Permit through the UK Visa Immigration Centre in your country and collect it when you arrive in the UK. Please visit the UKVI website for more information [www.gov.uk/biometric-residence-permits/need-brp](http://www.gov.uk/biometric-residence-permits/need-brp)

## COLLECTING YOUR BIOMETRIC RESIDENCE PERMIT

You will collect your Biometric Residence Permit (BRP) in the UK at a designated Post Office. You will need to enter your correct UK address on your Visa application in order to collect your BRP from the relevant Post Office.

Your BRP must be collected from a Post Office within 10 days of arriving in the UK.

Please also note that if your visa requires that you register with the police, you must collect your BRP and take this with you to the police station. This must be done within 7 days of your arrival in the UK.



## NEED FURTHER HELP AND ADVICE?

Our International Student Advice team are on hand to help you throughout your visa application process

[www.leedsbeckett.ac.uk/studenthub/international-student-advice/](http://www.leedsbeckett.ac.uk/studenthub/international-student-advice/)

# Book your accommodation

If you haven't already done so, it's time to book your accommodation before you arrive in the UK. You can choose to live in Leeds Beckett Halls of Residence or if you prefer you can arrange your accommodation with a private landlord.

## LEEDS BECKETT ACCOMMODATION

We have 12 Halls of Residence with lots of different types of accommodation available. You can find more details at [www.leedsbeckett.ac.uk/accommodation](http://www.leedsbeckett.ac.uk/accommodation). If you book by 31 July you are guaranteed a place in one of our Halls of Residence.

## PRIVATE ACCOMMODATION

You can also rent private accommodation through an organisation called Unipol – a housing agency supported by Leeds Beckett University. Unipol can help you find good quality accommodation in Leeds. They offer free impartial advice and only recommend landlords that have a good reputation.

If you are booking private accommodation, it is important you don't sign a contract until you have seen the property in person. It is a good idea to come to Leeds early and take some time to view different properties to see what is available in your price range.

## YOUR SAFETY

Our Halls of Residence have 24-hour security, emergency call phones, CCTV and secure entry system. The majority of our Halls have an onsite office where you can contact your residential officer and talk to them about any queries you may have.

## HAVEN'T BOOKED BEFORE YOU ARRIVE?

If you don't have any accommodation booked before you arrive, we advise you to book a bed and breakfast until you are able to secure your accommodation. Contact the accommodation office when you arrive, to check availability of rooms. They can also give you a list of recommended bed and breakfasts in the area.

There is a high demand for our accommodation and places can go quickly so please take a look on our website as soon as possible to choose where you would like to live.

[www.leedsbeckett.ac.uk/accommodation](http://www.leedsbeckett.ac.uk/accommodation)

## USEFUL CONTACTS

Accommodation office  
[accommodation@leedsbeckett.ac.uk](mailto:accommodation@leedsbeckett.ac.uk)  
[www.leedsbeckett.ac.uk/accommodation](http://www.leedsbeckett.ac.uk/accommodation)  
44 113 812 5972

Unipol  
[hello@unipol.org.uk](mailto:hello@unipol.org.uk)  
[www.unipol.org.uk](http://www.unipol.org.uk)  
44 113 243 0169



# Living costs and course fees

When you have confirmed your unconditional offer, you will be ready to pay some or all of your course fees or show evidence of sponsorship. Here is some helpful information about paying your course fees and budgeting for living in the UK.

## PAYING YOUR TUITION FEES

Once you have accepted your unconditional offer with us, you will be required to pay at least 50% of your first year tuition fees in order to apply for your CAS number. If you have sponsorship you will be required to provide a copy of your sponsorship letter.

## EARLY PAYMENT DISCOUNT

We offer a 10% early payment discount to overseas fee paying students if you pay your course fees in full by 4 September 2017. This discount is offered for your first year of study. For example, if your first year course fee is £12,500 you will receive a discount of £1,250.

## HOW TO PAY

It is important to include your name and university student ID number when you send us your payment. Full details of how to pay can be found at:

[www.leedsbeckett.ac.uk/studenthub/tuition-fees-payment](http://www.leedsbeckett.ac.uk/studenthub/tuition-fees-payment)  
[www.leedsbeckett.ac.uk/studenthub/web-payments/](http://www.leedsbeckett.ac.uk/studenthub/web-payments/)

## LIVING COSTS AND PERSONAL FINANCES

When preparing to study at Leeds Beckett you should also budget for costs including accommodation, food, transport and social activities. Living costs are dependent on your lifestyle, but the estimated cost for one year is around £9,135, including accommodation.

## EU STUDENTS

If you are an undergraduate student from the EU or come from Iceland, Liechtenstein or Switzerland you will be able to apply for a UK student loan to cover your tuition fees. You should have received information about this in your offer letter. If you have not applied for a UK student loan, please visit the Student Loans website for EU and EAA students.



Learn how to manage your money and build a budget for living and studying in the UK

[international.studentcalculator.org](http://international.studentcalculator.org)

# Travelling TO LEEDS

Once you have arranged your visa and accommodation you will be ready to travel to Leeds. Here is some information about the most convenient UK airports and transport links as well as some key dates for your diary.

## FLYING TO LEEDS

**Leeds Bradford Airport** is the closest airport to Leeds Beckett University. From this airport you can take a taxi to your accommodation, which should cost approximately £25.

**Manchester Airport** is about 40 miles from Leeds. From Manchester Airport you can get to Leeds by train for about £25 or by coach for about £15. Both the train and coach stations are located within the airport building. A taxi from Manchester will cost approximately £80. A train will take you to Leeds train station and a coach will take you to Leeds coach station. A taxi to your accommodation from either the train or coach station will cost about £10.

**London Heathrow Airport** is a six hour coach journey from Leeds and will cost approximately £20-£40 depending on how early you book your ticket. The coach is a direct journey to Leeds. If you take the train you will need to change trains in the centre of London, which could be difficult with all your luggage. When you arrive in Leeds you can take a taxi from the coach station to your accommodation; this will cost approximately £10.

**London Gatwick Airport** is a seven hour journey by coach to Leeds and costs approximately £40. As with London Heathrow, you will need to change trains in the centre of London.

## KEY DATES

Remember, you can meet us when you land in the UK on the following dates:

### Meet and Greet at Airports

Leeds / Bradford - 4 to 17 September  
Manchester - 15 to 16 September

If you meet us at Leeds Bradford Airport or Manchester Airport we can arrange free transport to your accommodation. Find out more on page 11.

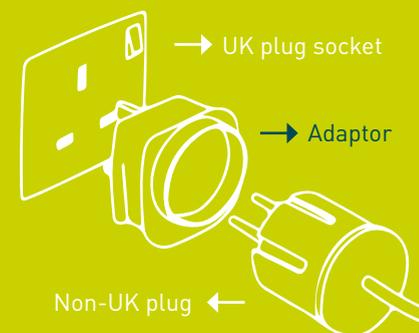
## WHAT TO BRING WITH YOU

You will need to pack some important documents such as your passport and visa in your hand luggage. Here is a check list of documents you should keep with you as you may need these when you arrive at the UK Border control.

### Things to pack in your hand luggage

- Your offer email from Leeds Beckett University
- Your Tier 4 student visa to study in the UK and passport
- Your CAS (Confirmation of Acceptance for Studies), which you apply for and receive from Leeds Beckett University
- Certificate of English Language test results (you won't need this if you are from Australia, New Zealand, Canada, USA, or the Caribbean)
- Evidence of any funding you have to cover course tuition fees and living costs (a sponsor letter, for example)
- Your tenancy agreement document, the address of where you will be staying and the address of where you will be collecting the keys for your new home
- Passport sized photographs
- Enough money for your first few days in Leeds
- Some toiletries and any medication for your flight and for when you arrive
- This Arrival Guide in case you need to contact us when you arrive

When you arrive at Leeds Beckett you will be given a free SIM card in your Welcome Pack



Remember to bring an electric UK plug adaptor so you can charge your phone and use other electrical appliances you bring with you.

# Meet and Greet SERVICE

It can feel a little daunting leaving your home to study in another country. To help you feel welcome we provide a Meet and Greet service where one of our student ambassadors will meet you when you arrive. The Meet and Greet service takes place from 4 to 17 September 2017 on the times and dates below.

## Leeds Bradford International Airport

Monday 4 to Sunday 17 September 2017  
between 09:00 and 21:00\*

We will meet you as you come through the arrivals hall and show you to the taxi rank. If you book our free transport service we can arrange for a free taxi or mini bus to your accommodation. Otherwise it will cost around £25.

## Manchester Airport

Friday 15 and Saturday 16 September  
between 09:00 and 18:00.

We offer a Meet and Greet service for two days at Manchester Airport, where we will provide a free travel service back to Leeds. When you arrive in Leeds we can book you a free taxi to your accommodation.

\*If your flight is outside this time we will try our best to accommodate your arrival

## HOW WILL I RECOGNISE MEET AND GREET AMBASSADORS?

Our student ambassadors will be wearing Leeds Beckett International Student Ambassador tops and holding a sign for Leeds Beckett Meet and Greet. When you arrive one of our student ambassadors will help you with your transport for the final part of your journey to your accommodation. They will also try to answer any questions you might have.

## HOW MUCH DOES MEET AND GREET COST?

There is no cost to use our Meet and Greet service. However, unless you have booked our free transport service (see page 11), you will need to make sure you have enough money to pay for your taxi, train or bus service from the airport to your accommodation.

## DO YOU OFFER ANY FREE TRANSPORT?

Yes, we can arrange free taxis from Leeds Bradford International Airport between 4 and 17 September and free transport from Manchester Airport on 15 and 16 September. This will either be a free mini bus or taxi depending on booked numbers. This free transport will be allocated on a first come first served basis and the deadline to book is Monday 10 September. If you have not booked your free transport by that date you will need to pay for your taxi, train or coach to Leeds.



## HOW CAN I BOOK THE MEET AND GREET SERVICE?

It is important you book at least three days before you arrive in the UK. You will need to book by emailing us with the information listed below. Once we have received your email we will send you confirmation of who will be meeting you at either Leeds Bradford or Manchester airport. We will give you a phone number to contact us on if your plane is delayed.

In order to book onto the service please send an email to [meetgreet@leedsbeckett.ac.uk](mailto:meetgreet@leedsbeckett.ac.uk) with the following information:

- Your full name
- Country of origin
- Your Student ID number
- Whether you are arriving at Leeds Bradford Airport or Manchester Airport\*
- Date and time of your arrival\*
- Your flight number
- Address of your accommodation.

\*For Manchester Airport Meet and Greet you will need to arrive on 15 or 16 September between 10:00 and 18:00.

If you have any questions about the Meet and Greet service or travelling to the UK, please contact [meetgreet@leedsbeckett.ac.uk](mailto:meetgreet@leedsbeckett.ac.uk)

# When you arrive at Leeds Beckett

There are a few things to do when you arrive in the UK. Here is an easy guide to help you.

## 1. MEET US AT THE AIRPORT

Book our Meet and Greet service at either Leeds Bradford International Airport or Manchester Airport by emailing [meetandgreet@leedsbeckett.ac.uk](mailto:meetandgreet@leedsbeckett.ac.uk)

## 2. TAKE TRANSPORT TO YOUR ACCOMMODATION

You can either take a taxi or a bus to your accommodation depending on which airport you're flying to.

## 3. PICK UP YOUR KEYS FOR YOUR NEW HOME AND MOVE IN

If you booked Leeds Beckett accommodation you will have been given details of where you can collect your keys.

## 4. COLLECT YOUR BIOMETRIC RESIDENCE PERMIT

Once you've settled in and unpacked you can collect your Biometric Residence Permit. You should do this within 10 days of your arrival in the UK.

## 5. ATTEND INTERNATIONAL CHECK-IN AT LEEDS BECKETT

You need to do this so you can fully enrol on your course. You should have received an email with the times for International Check-in.

## 6. SEE YOUR COURSE TIMETABLE AND COURSE INDUCTION INFORMATION

Login to your Leeds Beckett account so you can see your course timetable and course induction details.

## 7. COLLECT YOUR LEEDS BECKETT STUDENT CARD

Collect your student card from one of our Student Hubs. You can do this in the Rose Bowl at City Campus or Campus Central at Headingley Campus.

## 8. WELCOME WEEK

Book events for Welcome Week, taking place between 18 and 22 September. Find out more at [www.leedsbeckett.ac.uk/international-students/arrival/](http://www.leedsbeckett.ac.uk/international-students/arrival/)

## 9. ATTEND INTERNATIONAL STUDENT INDUCTION

We will give you advice about health care, setting up a bank account, keeping safe and working in the UK.

## 10. START YOUR COURSE

You are now ready start your course and focus on your studies.

# Enrolling on your course

Before you can start your course at Leeds Beckett you will need to complete the enrolment process which is in two parts. Once you have fully enrolled you will be able to see all your course information.

## ENROLMENT – PART ONE

Before you arrive in the UK you will be asked to upload scans of your passport and visa (if you need one). This will be around the end of August. This is the first part of your enrolment and you will do this by logging into your Leeds Beckett account and following the directions provided. You can do this by going to [welcome.leedsbeckett.ac.uk](http://welcome.leedsbeckett.ac.uk)

## ENROLMENT – PART TWO

You will complete your enrolment on your first day at Leeds Beckett University when you attend International Check-in. You should have received an email with details of when and where this takes place, at either City or Headingley campus. On your first day you will need to bring your:

- Passport
- Visa
- Biometric Residence Permit
- Leeds Beckett student ID
- Sponsor letter (if your course is being paid for by a sponsor)

## YOU'RE READY TO START YOUR COURSE

When you have fully enrolled you will be able to view your course timetable, handbooks and course induction programme and are ready to start concentrating on your studies. You will also be able to collect your Leeds Beckett student campus card which you will use to borrow books and laptops from the library and access the photocopying machines. You can also register on a free course to help your English language skills and settling in the UK.

## REMEMBER TO

Upload your passport photo to your Leeds Beckett account so we can have your student campus card ready for you when you arrive at Leeds Beckett.



# FREE COURSE

## English language and study skills

Improve your academic English language skills and learn how to adapt to life at a British university with our free course. You will also gain help settling into your new home by learning about British culture and life in the UK.

It is available for all levels of study with classes running on a Saturday. The course starts early in the first semester so register as soon as possible.

To register visit: [www.leedsbeckett.ac.uk/studenthub/aess](http://www.leedsbeckett.ac.uk/studenthub/aess)

There will be information sessions about our academic and study skills classes during Welcome Week. Find out more by visiting:

[www.leedsbeckett.ac.uk/internationalwelcomeweek](http://www.leedsbeckett.ac.uk/internationalwelcomeweek)

# MAKING new friends

Moving home and settling into a new country can feel daunting and it's only natural to feel a bit anxious. We want you to have a fantastic time at Leeds Beckett so we have provided a few ways in which you can easily meet new people and make friends when you arrive.

## INTERNATIONAL SOCIAL NETWORK

During Welcome Week there will be an International Social Network session where you will learn about all the exciting activities you can get involved with. We will keep you up to date with social events, clubs, and societies. We will also give you all the essential information about our University, Leeds and the UK. Remember to join our Facebook group [leedsbeckettinternationalsocialnetwork](#)

## GAIN A BUDDY

You can also meet a mentor to help you settle in to Leeds and the UK. Mentors are current students from our University who volunteer to help new students throughout the year. We will hold an International Welcome Party during Welcome Week where you can meet all your fellow students, both current and new, and you will be invited to take a trip to the historical city of York.

## MAKE FRIENDS ON FACEBOOK

A great way to meet new people is to join our Facebook group and make friends with your fellow students and room-mates before you arrive in the UK. It's good to join when you accept your offer and you can see the latest updates for Welcome Week.

When you book your Leeds Beckett accommodation, you can also join the Facebook group for your Halls of Residence and meet people you will be living with. It's a great way to get to know people before you move into your new home.

## JOIN A SOCIETY

With dozens of student societies we are confident that there is a society for you. There is even a society for international students studying at Leeds Beckett University. Being part of a society is a great way of developing skills, practising hobbies and making new friends. Find out more about our student societies by visiting [www.leedsbeckettsu.co.uk/groups](http://www.leedsbeckettsu.co.uk/groups)

## KEEP IN TOUCH

Join us on Facebook and Twitter for the latest updates

### International Social Network

 [leedsbeckettinternationalsocialnetwork](#)

 [@isnleedsbeckett](#)

### Leeds Beckett International

 [leedsbeckettinternational](#)

 [@leedsbeckettint](#)

### Leeds Beckett Students' Union

 [leedsbeckettsu](#)

 [@LeedsBeckettSU](#)

# UNIVERSITY Welcome Week

**MONDAY 18 TO FRIDAY 22 SEPTEMBER 2017**

Take part in a variety of events when you arrive at Leeds Beckett University. These range from information sessions about health and visas and tours of our campuses to city tours and trips to destinations within the UK and Europe, including the medieval city of York.

## WELCOMING YOU TO LEEDS BECKETT UNIVERSITY

Our University Welcome Week runs from Monday 18 to Friday 22 September 2017, so it is important to arrive before Monday 18 September. During this week you will attend your course inductions as well as information sessions specifically for international students. A full programme of events can be found on our website.



## ANY QUESTIONS?

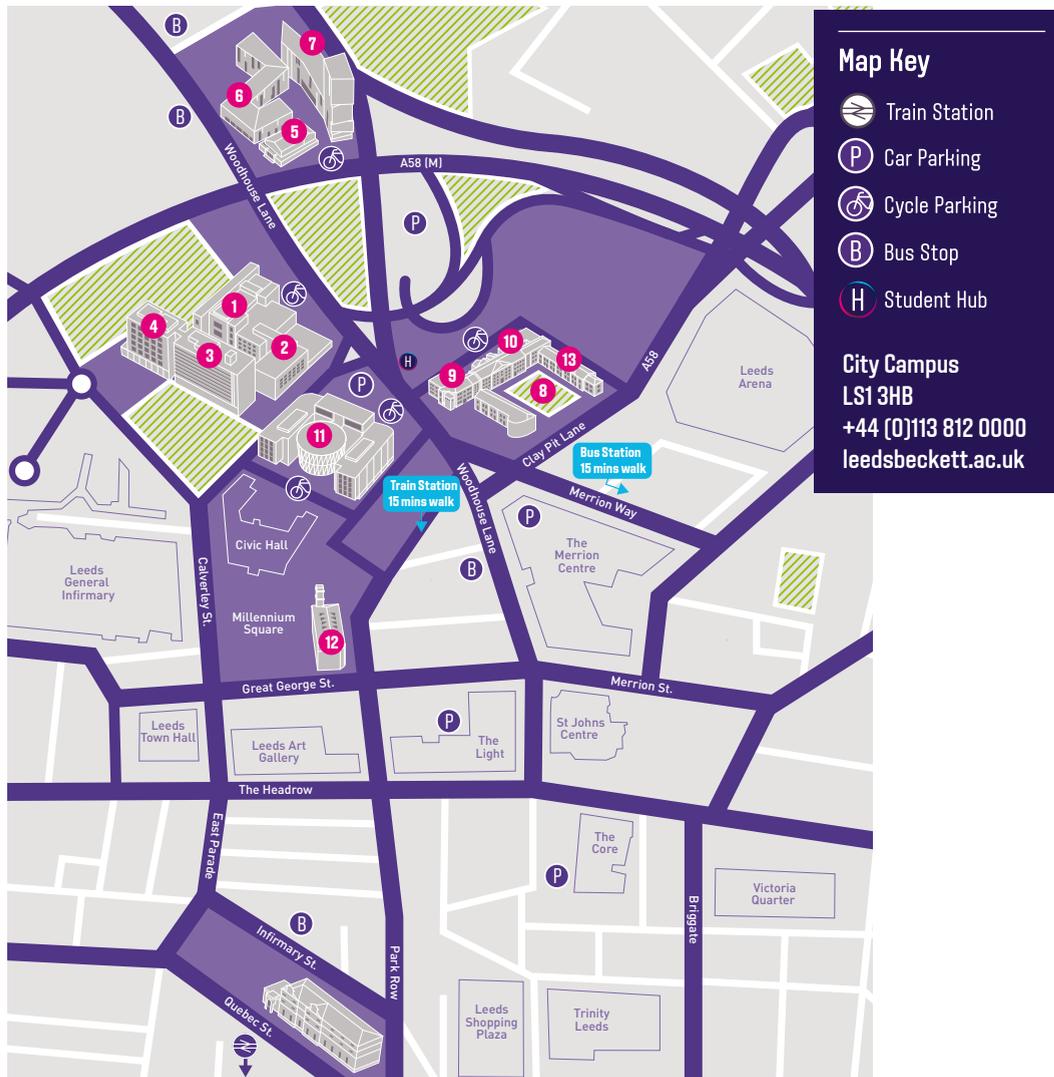
If you have any questions about welcome week, contact Kat at [isn@leedsbeckett.ac.uk](mailto:isn@leedsbeckett.ac.uk)

## INTERNATIONAL STUDENTS' INDUCTION SESSION

When you attend your international induction session, you will be able to get all key information about visas, healthcare, safety, banking and working in the UK. There will be a session about making new friends and settling into student life.

If you arrive late and miss the Welcome Week sessions, you don't need to worry. Contact Kat on [isn@leedsbeckett.ac.uk](mailto:isn@leedsbeckett.ac.uk), and she will be happy to help you with any questions you may have.

# City Campus



## Map Key

- Train Station
- Car Parking
- Cycle Parking
- Bus Stop
- Student Hub

**City Campus**  
 LS1 3HB  
 +44 (0)113 812 0000  
 leedsbeckett.ac.uk

### 1 Leslie Silver Building (LSB)

Sheila Silver Library  
 Coffee Shop  
 Security  
 Reception

### 2 Woodhouse Building (WH)

Students' Union  
 Gym/Fitness Centre  
 (2nd Floor)

### 3 Portland Building (PD)

Campus Shop

### 4 Calverley Building (CL)

### 5 Old Broadcasting House (OBH)

Security Reception  
 Campus Shop

### 6 Broadcasting Place - Humanities Building (BPA)

Campus Shop

### 7 Broadcasting Place - Arts Building (BPB)

### 8 Queen Square

### 9 Queen Square House (QSH)

### 10 Northern Terrace (NT)

### 11 Rose Bowl (RB)

Student Hub  
 Food Court

### 12 Electric Press (EP)

### 13 The Wellness Centre - 10 Queen Square

# Headingley Campus



## Map Key

- Car Parking
- Cycle Parking
- Bus Stop
- Student Hub

**Headingley Campus**  
 LS16 5LF  
 +44 (0)113 812 0000  
 leedsbeckett.ac.uk

### 1 James Graham (JG)

Great Hall  
 Library  
 Security Reception  
 BikeFix Workshop

### 2 Campus Central

Student Hub  
 Food Court/Campus Shop  
 Students' Union

### 3 Caedmon Hall (CAE)

### 4 Priestley Hall (PR)

### 5 Leighton Hall (LE)

### 6 Macaulay Hall (MC)

### 7 Brontë Hall (BR)

### 8 The Grange (GR)

### 9 Cavendish Hall (CV)

### 10 Fairfax Hall (FF)

### 11 Design & Technology Centre (DT)

### 12 Carnegie Annexe (CAN)

Carnegie Sports  
 Reception

### 13 Carnegie Hall (CAR)

### 14 Athletics Track & Field Facilities

### 15 Carnegie Regional Indoor Tennis Centre

### 16 Carnegie Research Institute (CRI)

### 17 Swimming Pool (Pool)

### 18 Sports Arena

### 19 Blue Hall (Blue SH)

### 20 Green Hall (Green SH)

### 21 The Cottage

### 22 Churchwood

### 23 North Lodge

### 24 Carnegie Village

### 25 The Coach House (CH)

### 26 Landscape Resource Centre & Experimental Gardens (LL)

### 27 South Lodge

### 28 Queenswood

### 29 Carnegie Pavilion (CPV)

### 30 Yorkshire Cricket Ground

### 31 Carnegie Stand (HCS)

### 32 Leeds Rugby

### 33 Changing Pavilion

### 34 Dance Studio

# USEFUL CONTACTS

## For help with your application

### International Office

Carnegie Stand  
Headingley Carnegie Stadium  
Leeds, LS6 3BR  
Telephone: 44 113 812 1111  
Fax: 44 113 812 1776  
internationaloffice@leedsbeckett.ac.uk  
[www.leedsbeckett.ac.uk/international](http://www.leedsbeckett.ac.uk/international)

### Advice about arriving at Leeds Beckett

International Social Network  
44 113 812 4920  
isn@leedsbeckett.ac.uk

## Advice on immigration and visas

### International Student Advice

44 113 812 5262  
internationalstudentadvice@leedsbeckett.ac.uk  
[www.leedsbeckett.ac.uk/studenthub/international-student-advice](http://www.leedsbeckett.ac.uk/studenthub/international-student-advice)

## Help with finding your new home

### Leeds Beckett Accommodation Office

44 113 812 5972  
accommodation@leedsbeckett.ac.uk  
[www.leedsbeckett.ac.uk/accommodation](http://www.leedsbeckett.ac.uk/accommodation)

## Emergency after hours contact

### University Security Office

James Graham Building  
Headingley Campus  
Leeds, LS6 3HF  
44 113 812 3716

## VIRTUAL Q&A

You can join us online to ask questions about any aspect of joining Leeds Beckett in our Virtual Q&A.

Find out more by visiting  
[www.leedsbeckett.ac.uk/undergraduate/virtual-open-day-and-events](http://www.leedsbeckett.ac.uk/undergraduate/virtual-open-day-and-events)

You can also message us:

 leedsbeckettinternational  
 leedsbeckettinternationalsocialnetwork



### Important information for non-UK citizens

Leeds Beckett University is required by law to co-operate fully with the UK Home Office in the monitoring and control of non-UK citizens who enter the UK for the purposes of study. Such cooperation includes the disclosure of information about individual students concerning their status, mode of study, attendance and contact details.

This guide is intended for information purposes only. Although the University has made reasonable efforts to ensure that the information presented in the guide is accurate at the time of writing, the University does not represent or guarantee this to be the case. The University does not accept any liability for any errors that the guide may contain or for any subsequent changes, whether or not on the part of the University, that may affect the information provided. To the fullest extent permitted by law, the University excludes all liability (including direct, indirect, special incidental, or consequential damages) arising out of the use of the guide. If you have any concerns about the accuracy or completeness of any of the information set out in this guide, you are advised to contact the International Office.

# YOUR CHECKLIST

Check you have done the following:

## As soon as possible

- Booked your accommodation
- Paid the required fees for your course and accommodation
- Applied for your visa
- uploaded your visa and passport to your online welcome account

## Before you depart for the UK

- Booked Meet and Greet and told us your flight details
- Applied for your Biometric Residence Permit
- uploaded your passport photograph for your Leeds Beckett campus card

## What to bring to International Check-in

Please bring the following documents with you on your first day, so we can enrol you on your course:

- Passport
- Visa
- sponsor letter (if your course fees are sponsored)
- Student ID number
- Biometric Residence Permit