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| --- | --- | --- | --- | --- | --- |
|  | **Week Beginning** |  | **Course Activity and Deadlines** | | **Independent Study Guide (indicative timings for working with Virtual Learning Environment and MS Teams)** |
| **1** | **31/07/23** |  |  | |  |
| **2** | **07/08/23** |  |  | |  |
| **3** | **14/08/23** |  |  | |  |
| **4** | **21/08/23** |  |  | |  |
| **5** | **28/08/23** |  |  | |  |
| **6** | **04/09/23** |  |  | |  |
| **7** | **11/09/23** |  |  | |  |
| **8** | **18/09/23** | **University Welcome and Induction Week** | | |  |
| **9** | **25/09/23** | **Semester 1** | **Course Commences**  **Module Induction Webinars Thursday 28th September (option to attend 8:30am session or 6:00pm session)** | |  |
| **10** | **02/10/23** |  | |  |
| **11** | **09/10/23** | **Library Induction Session**    **Completion of Induction Tasks by 13/10/23**    **Students allocated to particular tutors and tutor groups.** | |  |
| **12** | **16/10/23** | **Email Pen Portrait/ Skills Audit to tutor by 20th October** | | **Topic 1: SEND Legislation** |
| **13** | **23/10/23** |  | |
| **14** | **30/10/23** | **Optional Webinars to provide guidance for Formative Assignment 1 (Evaluation of SEND Provision in a school setting) and Formative Assignment 2: Case Study  (02/11/22 and 04/11/22)** | | **Topic 2: The SENCO Role** |
| **15** | **06/11/23** |  | |
| **16** | **13/11/23** |  | |
| **17** | **20/11/23** | **Email Case Study Proposal to tutor by 24/11/23** | | **Topic 3: Inclusion** |
| **18** | **27/11/23** |  | |
| **19** | **04/12/23** |  | |
| **20** | **11/12/23** |  | **Deadline for Formative Assignment 1 (draft of Portfolio Part 1) 15/12/23** | |  |
| **21** | **18/12/23** | **Winter Break** | | |  |
| **22** | **25/12/23** | **Winter Break** | | |  |
| **23** | **01/01/24** | **Semester 1** | |  |  |
| **24** | **08/01/24** | **Semester 2** | **Feedback on Formative Assignment 1 (draft Portfolio Part 1) released 12/01/23** | | **Topic 4: Normality** |
| **25** | **15/01/24** | **Optional Webinar to support development of Formative Assignment 2 (Portfolio Part 2: Case Study) 18/01/23 and 20/01/23** | |
| **26** | **22/01/24** |  | | **Topic 5: SEND** |
| **27** | **29/01/24** |  | |
| **28** | **05/02/24** |  | |
| **29** | **12/02/24** |  | | **Topic 6: Leadership** |
| **30** | **19/02/24** | **Deadline for Formative Assignment 2 (Portfolio Part 2: Case Study) 23/02/23 at 5:00pm** | |
| **31** | **26/02/24** |  | |  |
| **32** | **04/03/24** |  | |  |
| **33** | **11/03/24** | **Revisit Skills Audit**    **Optional webinars on Mentoring, Coaching and Professional Reflection (to support writing of Portfolio Part 3) 14/03/24 and 16/03/24** | |  |
| **34** | **18/03/24** | **Feedback for Formative Assignment 2 (Portfolio Part 2: Case Study) released 22/03/24.** | |  |
| **35** | **25/03/24** | **Spring Holiday** | | |  |
| **36** | **01/04/24** | **Spring Holiday** | | |  |
| **37** | **08/04/24** | **Semester 2** |  | |  |
| **38** | **15/04/24** | **20/04/24 SENCO Saturday Leadership Conference (participants can join online or face-to-face at Leeds Beckett)** | |  |
| **39** | **22/04/24** |  | |  |
| **40** | **29/05/24** | **Final Portfolio Submission 03/05/24** | | | |
| **41** | **06/05/24** | **Summative Assessment**  **Period begins** |  | | **Students may use this time to complete any of the 6 non-assessed units they may not have yet completed** |
| **42** | **13/05/24** |  |  | |  |
| **43** | **20/05/24** |  | |  |
| **44** | **27/05/24** | **Final Portfolio Mark and Feedback released.**  **31/05/24** | |  |
| **45** | **03/06/24** |  | |  |
| **46** | **10/06/24** |  | |  |
| **47** | **17/06/24** |  | |  |
| **48** | **24/06/24** | **Resubmission deadline 28/06/24** | |  |
| **49** | **01/07/24** |  | |  |
| **50** | **08/07/24** |  | |  |
| **51** | **15/07/24** |  |  | |  |
| **52** | **22/07/24** |  | **Resubmission Mark and Feedback released 26/07/24** | |  |