Recognition of Prior Learning

The Recognition of Prior Learning (RPL) process gives applicants the opportunity to provide evidence of how their prior learning is the equivalent to part(s) of the course they'd like to join, and if their request for RPL is approved, applicants will be exempt from those parts of the course but will still receive the academic credit.

RPL is considered as part of the admissions process and is therefore reflected in <u>Section 2 of the Academic Regulations, Admissions.</u>

RPL is a process that is open to students, regardless of location of study or mode of study, and helps ensure academic standards are maintained and students are awarded fairly and equitably.

Types of RPL

• Recognition of Experiential Learning (RPEL) - based on non-assessed/ non-certificated experience

• Recognition of Certificated Learning (RPCL) - based on certificates not recognised on the QAA FHEQ-DAB*

• (UK HE) Credit Transfer - based on credit/ qualifications recognised by QAA FHEQ-DAB*

*Quality Assurance Agency Framework for Higher Education Qualifications of UK Degree-Awarding Bodies

About RPL

- Minimum of one third of the total credit of the target award, or 60 credits - whichever is the higher - must be studied at Leeds Beckett
- Applications are based on prior learning being assessed against the module or level learning outcomes of the Leeds Beckett course
- RPL affects:
    - Degree classification
    - Student funding (eg PG Loans)
    - Student visas
    - Benefits (eg Council Tax exemption)

- Marks are not awarded with RPL, only credit
- Prior learning is normally expected to have taken place within the last 5 years
- Fees apply to some applications for RPEL
- Applications for Admission Through RPL (ie exemption from course entry requirements) are managed by Schools and Admissions
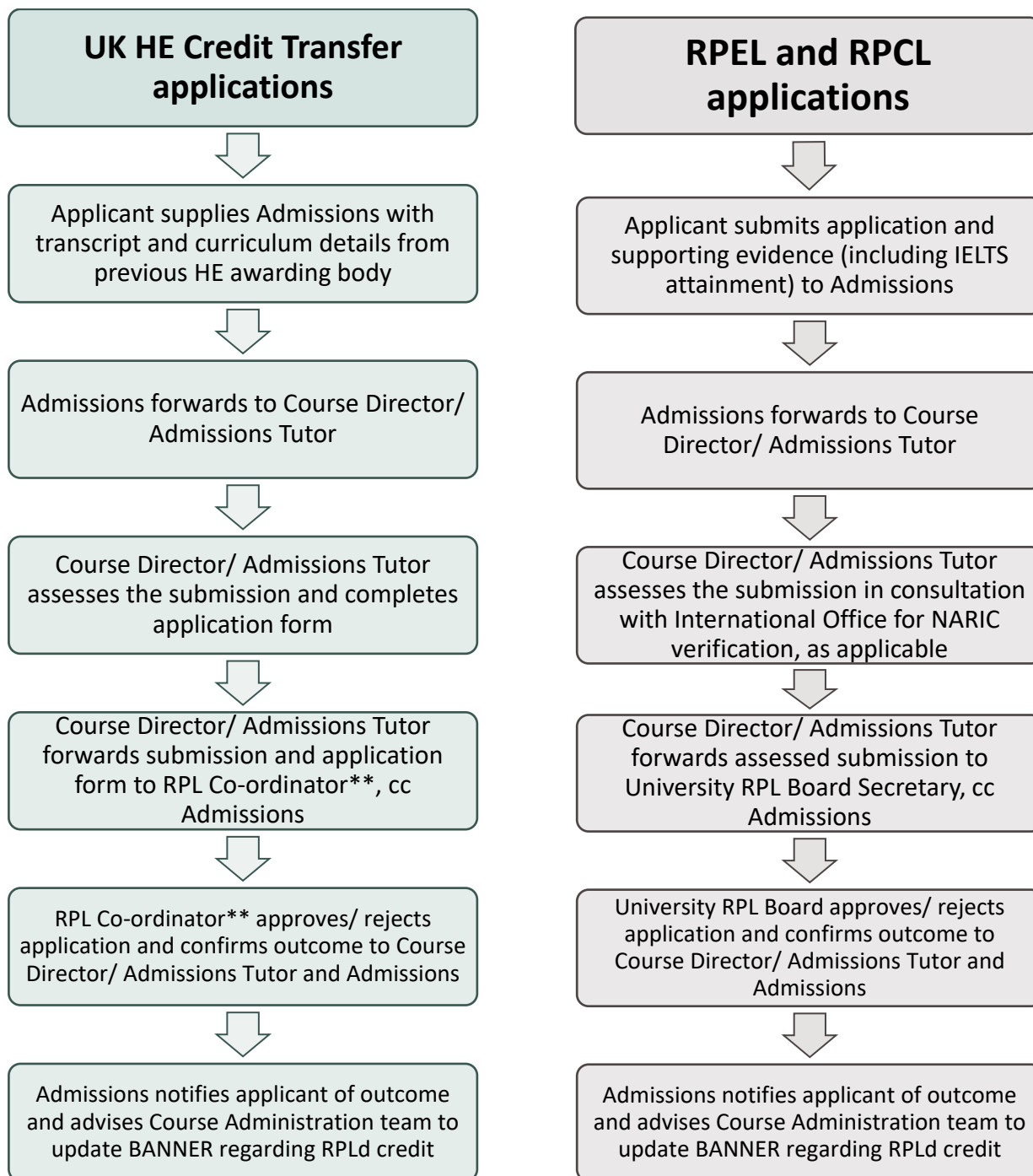- RPL may NOT be awarded against L6 credit of an Honours or Ordinary Degree (including L6 top-ups)

Contacts and further information

Academic Regulations

Quality Assurance Services – QAS@leedsbeckett.ac.uk

Guidance and templates

Quality Assurance Services

LBU LEEDS BECKETT UNIVERSITY

Recognition of Prior Learning

UK HE Credit Transfer applications

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Applicant supplies Admissions with transcript and curriculum details from previous HE awarding body

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Admissions forwards to Course Director/ Admissions Tutor

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Course Director/ Admissions Tutor assesses the submission and completes application form

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Course Director/ Admissions Tutor forwards submission and application form to RPL Co-ordinator**, cc Admissions

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RPL Co-ordinator** approves/ rejects application and confirms outcome to Course Director/ Admissions Tutor and Admissions

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Admissions notifies applicant of outcome and advises Course Administration team to update BANNER regarding RPLd credit

RPEL and RPCL applications

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Applicant submits application and supporting evidence (including IELTS attainment) to Admissions

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Admissions forwards to Course Director/ Admissions Tutor

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Course Director/ Admissions Tutor assesses the submission in consultation with International Office for NARIC verification, as applicable

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Course Director/ Admissions Tutor forwards assessed submission to University RPL Board Secretary, cc Admissions

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University RPL Board approves/ rejects application and confirms outcome to Course Director/ Admissions Tutor and Admissions

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Admissions notifies applicant of outcome and advises Course Administration team to update BANNER regarding RPLd credit

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Collaborative context

Where RPL applicants are from partner institutions, relevant **Link Tutors** will consider assessed applications **prior** to their submission for approval and will be included in communications regarding confirmed outcomes

Articulation arrangements are approved outside the RPL process – where applicants join a course through a current, and approved, arrangement an individual RPL application is not required

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**RPL Co-ordinator, or the person(s) identified by the Dean of School as being responsible for approval of Credit Transfer

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